

MARION COUNTY PERMIT APPLICATION FOR OVERHEAD BANNER DISPLAYS

Conditions and Requirements

1. Banners shall be for not-for-profit purposes **Only**.
2. Applicant shall hold Marion County harmless for all claims, suits, or actions of any kind whatsoever arising from issuance of the permit.
3. Applicant shall obtain and maintain during the period of the permit, public liability insurance protecting Marion County, with bodily injury and property damage limits not less than \$100,000/\$200,000, with the County named as an "**additional insured**".
4. A copy of the **original** insurance shall be submitted three weeks prior to installation of banner.
5. No profanity or offensive language shall be displayed on the banner.
6. The banner shall not display any commercial or political advertisement, or advertisement of sales. Private commercial sponsorship may be indicated on the banner through logos or company names, but these logos or names must be of secondary emphasis and visibility on the banner, with primary emphasis and visibility directed to the public event.
7. The banner will be displayed for a maximum of seven (7) days. Banners will be installed on Monday, and removed the following Monday.
8. Organizations will be permitted to hang banners at the S.E. 25th Avenue location only.
9. No organization will be permitted to hang banners back-to-back.
10. Banners upon removal may be picked up on Monday, after 3:00 P.M. **Marion County will only temporarily store removed banners for ten (10) working days following the ending of the permit, after such time, Banners will be discarded.**

(INITIALS)

If banner is scheduled to be hung within two (2) months from the original date installed, banners may be temporarily stored in this office.

11. Permits must be picked up from the Office of the County Engineer, 412 S. E. 25th Avenue, Ocala, Florida, (352) 671-8686.
12. All applicants **must return** an approved permit to the Office of the County Engineer within four (4) weeks after the date the application was issued, or the reserved date will be voided.
13. Dates for hanging banners may be reserved up to one (1) calendar year in advance; otherwise banners are scheduled on a first-come, first-served basis.
14. Banners will be removed at the County's discretion when necessary for public safety due to inclement weather or other circumstances.

Banner Specifications

1. Banners shall be constructed in such a manner that it will permit wind to pass through easily (e.g., made of separate panels, be of a material with a large mesh, or have 4" half circle cuts spaced 36" apart).
2. Banners shall not exceed thirty-six feet (36') in length and two and one-half feet (2 1/2') in height, printed double-sided.
3. The banner must be supported across the top and bottom with a cord (minimum 3/16" diameter) or other equivalent material that will resist winds up to 30 mph when installed. Cord is to extend a minimum of six (6') feet beyond each end.
4. The Banner must have grommet holes for attaching it to the span wires at intervals of not greater than three (3') feet across the top and bottom.

Organization Name: _____ Phone: _____

Address: _____

Event: _____

Date when banner is to be hung: _____ - _____

Conditions of permit accepted by Permittee: Date: _____

Permittee: _____
Print Name Signature

County Approval by: _____ Date: _____

BANNER MUST BE DELIVERED TO OFFICE OF THE COUNTY ENGINEER, 412 SE 25th AVENUE ON THE WEDNESDAY PRIOR TO THE MONDAY THAT BANNER IS SCHEDULED TO BE HUNG.