



## Marion County Board of County Commissioners

### Community Services

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#### **Notice to Interested Applicants**

#### **Marion County's Grant Year 2016/17 (October 1, 2016 – September 30, 2017) CDBG Annual Application Cycle**

Marion County is soliciting proposals for eligible; Homeless, Special Needs Housing and Non-Housing Community Development (Public Facility and Public Service) Projects for its 2016/17 Community Development Block Grant (CDBG) Program funded by the U.S. Department of Housing and Urban Development (HUD).

Marion County expects to receive approximately \$1,700,000 in Community Development Block Grant Funds for FY 2016/17. Funds would be available around November 2016 and would need to be fully expended by December 2017.

#### **Timeline:**

- FEBRUARY**      Technical Assistance Workshops on Application Process
- **Thursday 2/4/16 2pm**      Non-mandatory meeting for agencies that have been funded with Marion County CDBG funds at least one time.
  - **Thursday 2/4/16 3pm**      **Mandatory meeting for New Applicants** who have **never been funded before** with Marion County CDBG funds  
Feb 3rd – 26th – Letter of Intent Process
  - **Monday 2/29/16 4pm**      Submission Deadline for Letters of Intent
- MARCH**      March 1 thru 4<sup>th</sup> – County Review
- **Monday 3/7/16**      Invite agencies with eligible projects to complete a Full Application.  
**NOTE: Full Applications accepted by invitation only!**  
March 7<sup>th</sup> – 31st Application Period
  - **Friday 3/31/16 4pm**      Submission Deadline for Full Applications
- APRIL**      April 4 thru 15<sup>th</sup> – Scoring and Ranking of Applications
- MAY**
- **Tuesday 5/3/16 9am**      BCC Mtg. to Consider and Adopt Proposed Projects and Budget for CDBG Funding
- JULY**      July 1<sup>st</sup> – 31st - 30 Day Public Comment Period on Annual Action Plan
- **Tuesday 8/2/16 9am**      BCC Mtg. approve Annual Action Plan for submission to HUD
- AUGUST**
- **Monday 7/15/16 -**      Action Plan Due to HUD
- OCTOBER**      **Beginning of FY 2016/17 Grant Year**  
Project meetings with approved agencies to discuss timelines and draft contracts.
- DECEMBER**      **Estimated receipt of executed HUD grant contracts.**  
Projects cannot begin until HUD grant contracts fully executed.

*“Meeting Needs by Exceeding Expectations”*