



Volume 1

Marion County Building Safety Contractors' Newsletter

Building Safety Month

May 2016

From the Desk of the Building Director:

In an effort to keep the contractors and residents informed on changes and updates here at the Marion County Building Safety, we will be distributing a bi-monthly newsletter. We will also be providing some helpful tips.

As an overview of our current status, it looks as if the building industry has turned the corner on both commercial and residential projects. The increases are not limited to new construction as our permitting division has seen an increased number of remodel and addition requests.

Our goal is to progress with you through this process and available to answer your questions you may have.

The following bullet points will help you through the process:

- **PERMITTING:** Please be sure your application is filled out completely and has accurate information. Legal descriptions, parcel ID numbers, addresses and homeowner phone numbers are very important to the successful process and follow through to bring your project to a speedy and successful outcome. Incorrect and missing information or a missing deposit will slow down the process. **CONTRACTORS:** If you have an escrow account, please ensure you maintain adequate funds in that account to process your permits.
- **PLANS AND INSPECTIONS:** Small electrical, plumbing and structural repairs should include as much detail as possible, either by a small drawing or detailed narrative, so our field inspectors know what they are inspecting and where that component is located. **Narrative example:** “*Electrical: Adding (3) 20 amp GFCI outlets to the north interior wall of the attached two car garage*” OR “*Plumbing: Replacing water supply lines, both hot and cold, in the laundry room and adjacent ¾ bath. No new valves or faucets are being installed.*”

UPDATES:

- **WALK-UP EXPRESS WINDOW:** As always, our express window is open for expedited permits that DO NOT need plan review Monday-Friday from 8 a.m.-4 p.m.
- **NOTIFICATIONS:** All permit holders are notified via email of the status of a ready-for-pick-up permit along with plans comments. In an effort to assist those who don't regularly check emails, we will make every attempt to provide a follow-up phone call as time permits.
- **SATURDAY INSPECTIONS:** As the work load requires, and with special permit types as the deciding factor, HVAC and roofing inspections may be performed on a selected Saturday. Notifications will take place should we attempt to schedule your inspection for a Saturday based upon your readiness. There is no additional charge for these inspections.
- **AFTER-HOUR INSPECTIONS:** With daylight savings time in full swing, our inspection staff may be performing inspections as late as 6 p.m.
- **EARLY BIRD SUMMER HOURS:** Starting May 1, Building Safety will open Monday-Thursday at 7 a.m. for permit submittal and express permitting. We urge contractors to take advantage of this early bird service, as it will last through the end of September.

Future issues will include information from the 911 Manager, Growth Services and plans examiners. We hope you enjoyed this issue and found the content helpful.

David Q. Galassi

Building Director/Building Official

From the Desk of the Chief Plans Examiner:

Plans/Drawing Requirements:

The overall responsibility of the Plans Review Division is to review construction documents and building plans to ensure they are in compliance with referenced Building Codes. Presently, all plans and construction documents must be designed to the Florida Building Code Fifth Edition (2014) and their respective trade. Electrical plans must be designed to the National Electric Codes 2011. Florida Statute requires two sets of plans, one for the jobsite and one to be maintained by Building Safety. Our goal is for each applicant to submit a complete application packet with all documents required by current building codes and Building Safety. Building codes have been established with one goal, LIFE SAFETY.

Most permit applications will require a plan review. FBC 107.3.5 includes a checklist of the minimum plan review criteria for buildings. Applicants should use this checklist to assemble all plan review documents required for their permit application.

In addition, applicants should refer to FBC 107.2.1 for information required on construction documents. Plans/drawings should be legible, dimensioned, drawn to scale and include sufficient information to describe the scope of work for the project.

Finally, by ensuring all documents and plans are signed where required our State Certified Plans Review Team need your help in continuing to review plans in a timely manner. By make sure all documents and plans are signed where required and submitted with the permit application.

Working together to ensure all projects are constructed in compliance of the Florida Building Code and Florida Statutes will result in a safe built environment for Marion County.

From the Desk of Contractor Licensing:

License Renewal Reminder:

State Certified and State Electrical Registered licenses with the Department of Business and Regulation will expire on Aug. 31. Submit a copy of your updated state license to prevent delays due to outdated information via:

- Email: building.licensing@marioncountyfl.org.
- Fax: 352-438-2430.
- Hand-delivery: Building Safety, 2710 E. Silver Springs Blvd., Ocala, FL 34470.

Renewals for county certificate cards for individuals whose last names begin with A-K begin on June 1. We accept county certificate renewal forms:

- In person: Building Safety, 2710 E. Silver Springs Blvd., Ocala, FL 34470.
- By mail: With payment; check, debit account number or credit card payment form* required.
- By email: With payment; debit account number or credit card payment form* required.

*Find the credit card payment form on our web page, www.marioncountyfl.org/buildingforms. Select form **PMT 4**.

All certificates of insurance must include the following information:

- Contractor name.
- Company name
- State license number or county certificate number.

Education:

In our effort to keep you up-to-date on codes and code changes, we will have quizzes for you to brush up on code knowledge. We will also inform you of new codes and when they take effect.

Question 1: _____ devices do not require an unbalance in entering and return current so they can be used on multi-wire branch circuits without tripping.

- a) Arc fault circuit interrupters.
- b) Ground fault detectors and interrupter devices.
- c) Ground fault circuit interrupters.
- d) None of the above.

Question 2: An engineered, factory-made truss that incorporates factory-installed or field-installed vertical studs with the faces parallel to the plane of the truss and are spaced no greater than 24 inches on center is the definition of what:

- a) Wall framing.
- b) Truss gable end.
- c) Retro fit studs.
- d) Fasteners.

2016 STATISTICS			
	January	February	March
Permits issued	1,081	1,334	1,409
<i>Single-family residence</i>	55	54	82
Plans reviewed	820	971	1,020
Inspections preformed	4,003	4,377	5,153
Customers served	1,193	1,193	1,473
Calls processed	8,386	9,179	10,199
Liens searched	386	419	600
Complaints/violations investigated	98	274	128

Answers:

(No peeking now...)

1) A. 2) B.

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